

Horne Parish Council

www.horne-pc.org.uk

Clerk: Clare Kennedy, Red Tiles, Newchapel Road, Lingfield, Surrey, RH7 6BJ
Tel: 01342 604338 Email: horneparishcouncil@hotmail.co.uk

**Members are summoned to the Annual General Meeting of Horne Parish Council
to be held on Monday 20th May 2019 at 7.30pm at Centenary Hall, Smallfield**



Clare Kennedy, Clerk

A G E N D A

Members of the Public and Press are welcome and encouraged to attend

6	Procedural Matters 6.1 To accept apologies for absence 6.2 To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct 6.3 To approve the minutes from the April meeting 6.4 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office 6.5 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office 6.6 To accept the Declaration of Acceptance of Office from Horne Parish Councillors 6.7 To accept the Declaration of Interests from all Horne Parish Councillors 6.8 To accept the Electronic Services Consent Form from all Horne Parish Councillors 6.9 Horne Parish Councillors to give the clerk any Election Expenses forms which have not been sent directly back to Tandridge District Council 6.10 Public Questions: Ten minutes available for the public to express a view or ask a question. The public are welcome to stay and observe the rest of the meeting. 6.11 Receive any relevant updates from County and District Councillors
7	Planning 7.1 To note circulation of planning decisions and other information to date from Tandridge District Council: 2019/424 1 Rose Cottage, Smallfield Road, Horne RH6 9JP Proposal Proposed single storey side and rear extension Decision Approved 2019/301 Thornfield, Newchapel Road, Lingfield RH7 6LE Proposal Detached rear garage Decision Approved 2019/321 Little Woodbury, Bones Lane, Newchapel, Lingfield RH7 6HR Proposal Conversion of detached former grain store into dwelling with associated curtilage (Resubmission) Decision Approved 7.2 To discuss and agree comments to be submitted to Tandridge District Council on the following Planning Applications 2019/771 Camelot, Smallfield Road, Horne RH6 9JP Proposal Single storey rear extension Decision Not yet determined <i>Plus any other planning application that may arise in the meantime (details to be circulated)</i>
8	Finance and administration 8.1 Councillors to confirm receipt and approve the Standing Orders, Code of Conduct and Financial Regulations 8.2 Councillors to confirm the Insurance Policy with Zurich is acceptable for 2019-20 8.3 Councillors to acknowledge the Audit is subject to external audit due to income received. 8.4 Councillors to review the internal audit report. 8.5 Councillors to review, approve and sign the Annual Government Statement 8.6 Horne Parish Council to approve the accounts for 2018-19 and note that the internal auditor has reviewed all documentation

- 8.7 Councillors review, approve and sign the Annual Return
- 8.8 Councillors to resolve how much money to set aside for the Cricket Club project which will be transferred to the Lloyds savings account
- 8.9 To authorise the below payments for April/May 2019 and any further invoices presented at the meeting
- | Chq | Payee | Description | Amount |
|-----|---------------------|-----------------|---------|
| | Clare Kirby | Clerks Salary | £644.28 |
| | Clare Kirby | Clerks Expenses | TBC |
| | Amadeus | Envelopes | £17.99 |
| | Safety Signs 4 Less | Parish Signs | £118.44 |
| | Kent Air Ambulance | Donation | £300.00 |
- 8.10 Horne Parish Council to agree on charitable donations to be made for the 2019-20 financial year.
- 8.11 Horne Parish Council to retrospectively approve and minute the agreement of the donation of £300.00 made to Kent Air Ambulance from July 2018 and retrospectively approve and minute the payment.
- 8.12 Councillors to retrospectively approve cheque number 1043 for payment of invoice 17664 for printing of the Spring Newsletter which had been omitted in the minutes of May 2018

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Parish Environment

Members of the public might be excluded from this item under the Public Bodies (Admission to Meetings) Act 1960 s2

- 9.1 Councillors to note that County Councillor Steeds has chased up Highways regarding the incorrectly spelt roundabout sign at the Westpark Road/Bones Lane Junction. Surrey County Council have photographed the sign and are going to replace it.
- 9.2 Councillors to acknowledge the reinstated land on Newchapel Green and discuss any necessary action going forward.
- 9.3 Councillors to run over details for the the Annual Parish Meeting.
- 9.4 Chair to update on Cricket Club project

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Dates of next Parish Council Meetings

- 10.1 Meeting room at Centenary Hall provisionally booked for future meetings:

Thursday 23rd May 2019 (APM**)
 Monday 17th June 2019
 Monday 22nd July 2019
 Monday 16th September 2019
 Monday 21st October 2019
 Monday 18th November 2019
 Monday 16th December 2019